

University Partnerships Board of Governors

Membership:

- Chair - David Brown
- COO University Partnerships & Group Compliance & Operations Director, Safeguarding Lead and OfS Accountable Officer – Laura Guga-Voyce
- Company CFO -Tom De Clerck
- CEO - Lil Bremermann-Richard
- NED – Julie Smith

Upon invitation to relevant parts of meetings (but not being governors)

- Regional Directors – Scotland and England
- Head of Quality Assurance (OIA Lead)
- Others by invitation

Contact: Operating as Clerk to the Board – Annemarie Munro

Minutes

Meeting 05-09-2025 deferred from 28-07-2025

ITEM	
1.	<p style="text-align: center;">Members present/apologies</p> <p>Present David Brown, Laura Guga-Voyce, Tom De Clerck, Julie Smith, Corinne Wales, Josh Rubin, Emma Burgess</p> <p>Apologies Lil Bremermann-Richard, Gerard Moran,</p>
2.	<p style="text-align: center;">Declaration of interests</p> <p>No interests were declared Julie Smith was welcomed as a new governor.</p>
3.	The minutes from May were approved (paper 1).
4.	Actions from previous meeting all covered within the agenda items.

5.	<p>Harassment and Sexual Misconduct Policy and guidance approval (Paper 2) – for discussion and approval. EB by presented.</p> <ul style="list-style-type: none"> • New policy approved in response to OFS E6 condition starting August 1, 2025 • Covers harassment and misconduct involving students • Single comprehensive source of information created on website • Training being developed for all staff and students <p>The Board approved the documentation and process.</p>
6.	<p>Reportable events record. Notification that a reportable event was registered to OfS</p> <p>[REDACTED]</p>
7.	<p>Management and Governance of OfS Conditions Framework (Paper 3) for discussion and approval. AM presented.</p> <ul style="list-style-type: none"> • Comprehensive management and governance framework developed for OFS conditions • Includes detailed breakdown of conditions, reporting structure, and delegation of responsibilities <p>The Board considered the documentation and agreed a series of actions to strengthen the implementation.</p> <ul style="list-style-type: none"> • Board agreed to add standing agenda items on student numbers, outcomes, and partner feedback • Risk register and quality management system to be reviewed at future meetings. • Indicative calendar to be reviewed and agreed at the next meeting.
8.	<p>Student Participation Plan (Paper 4) and Widening Participation Statement (Paper 5). For approval. AM presented.</p> <p>The Board approved.</p>
9.	<p>Student numbers update for forthcoming year (September starts). LGV updated.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> • [REDACTED]
10.	<p>Strategic Initiatives. LGV updated.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> • [REDACTED]
11.	<p>Academic Board minutes and report (Paper 6) – for questions for discussion. Academic Staffing</p>

	<ul style="list-style-type: none">• Efforts underway to improve resource sharing across colleges and transfer staff between locations
12.	<p style="text-align: center;">AOB</p> <ul style="list-style-type: none">• Members to notify AM in advance of meeting any questions from documentation to get a detailed response to ensure thorough interrogation of issues/papers.• Discussed additional standing items and what they should be in the future – see amendments to Governance Framework page 19.• Inclusion of a risk report as well as the regular risk register update to add into the calendar of business.