

Academic Partnerships Board of Governors

Membership:

- Chair - David Brown
- Managing Director of Academic Partnerships - Laura Guga-Voyce
- Company CFO -Tom De Clerck
- CEO - Lil Bremermann-Richard
- NED – Julie Smith (Academic specialism)
- NED – Glynne Stanfield (Legal specialism)

Upon invitation to relevant parts of meetings (but not being governors)

- Regional Directors – Scotland and England
- Others by invitation

Contact: Operating as Clerk to the Board – Annemarie Munro

Minutes

Meeting 28-10-25

ITEM		
1.		<p style="text-align: center;">Members present/apologies</p> <p>Present David Brown, Lil Bremermann-Richard; Laura Guga-Voyce, Julie Smith, Glynne Stanfield, Matt Kaufman, Rebecca Warner</p> <p>Apologies Tom De Clerck</p>
2.		<p style="text-align: center;">Declaration of interests</p> <p>No interests were declared</p> <p>Glynne Stanfield was welcomed as a new governor.</p>
3.		The minutes from September were approved
4.		Actions from previous meeting all covered within the agenda items.
5.		Governance structure – review of the Terms of Reference

		<ul style="list-style-type: none"> • Basic Compliance Assessment (BCA) – the 4th annual application is in progress. [REDACTED]
9.		<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
10.		<p>Policy approvals:</p> <ul style="list-style-type: none"> ○ Complaints Policy: Approved for revision to improve clarity and create a proper escalation path (no "marking your own homework"). ○ Student T&Cs: Approved with updates for OFS C5 compliance and insurer requirements. ○ Prevent Risk Assessments: Four English college assessments to be circulated for email approval.
AOB		<p>There were no items for AOB</p> <p><i>Items for AOB to be emailed to the clerk of governors prior to the meeting</i></p>