

University Partnerships Board of Governors

Membership:

- Chair - David Brown
- COO University Partnerships & Group Compliance & Operations Director, Safeguarding Lead and OfS Accountable Officer – Laura Guga-Voyce
- Company CFO -Tom De Clerck
- CEO - Lil Bremermann-Richard
- NED – Julie Smith

Upon invitation to relevant parts of meetings (but not being governors)

- Regional Directors – Scotland and England
- Head of Quality Assurance (OIA Lead)
- Others by invitation

Contact: Operating as Clerk to the Board – Annemarie Munro

Minutes

29th March 2025

ITEM	
1.	<p style="text-align: center;">Members present/apologies</p> <p>David Brown, Laura Guga-Voyce, Lil Bremermann-Richard, Gerard Moran, Tom De Clerck, Jacqui Ecoeur, Corinne Wales, Josh Rubin, Rebecca Warner</p>
2.	<p style="text-align: center;">Declaration of interests</p> <p>No interests were declared</p>
3.	<p>The minutes from February and March were approved.</p>
4.	<p>Prevent Duty – for discussion and approval (Paper 3) RW presented. The Board approved the approach to the Prevent duty risk assessment, as well as the safeguarding and tackling extremism policies.</p>

	<p>ACTION: RW will circulate the final risk assessment document for any comments before submission.</p>
5.	<p>Business update – new planned colleges/provision. LGV provided an update on new planned initiatives, [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>
6.	<p>Student feedback presentation. CW presented on student feedback mechanisms, noting gaps in central collecting and analysing the rich feedback data from individual colleges. The Board agreed this should be addressed, with student feedback integrated into regular reporting.</p>
7.	<p>Staff feedback presentation. JW gave an overview of staff feedback processes, highlighting opportunities to better engage staff and integrate the various feedback channels. The Board emphasized the importance of closing the loop on staff feedback.</p>
8.	<p>The Board agreed to follow up offline on clarifying the governance processes and reporting for strategic initiatives, student feedback, and staff feedback to ensure appropriate oversight.</p> <p>ACTION: Circulate a paper to clarify reporting lines before the next meeting to include clarification of what’s delegated to whom and what the governing body receives from the delegated bodies re decisions and developments.</p>
10.	<p style="text-align: center;">AOB</p> <p>Date of next meeting 28th July 1-3pm</p>